MOBILIZATION PROCESSES, POLICIES AND PROCEDURES

CONCEPT OF MOBILIZATION/ACTIVATION

- **CMC (PP&O) directs the *mobilization* of SMCR units/dets**

- **COMMARFORRES will order/direct the *activation* of SMCR units/dets**
  - **Units are not authorized to begin recall procedures until directed by COMMARFORRES' Activation Order**

CONCEPT OF MOBILIZATION/ACTIVATION

- **Units/Dets will be activated via MOBMCC**
  - **All members possessing the designated MOBMCC will be activated simultaneously (at the same date/time), as long as they possess a valid RECSTAT/STRENGTH CAT/DU LIMIT**
  - **MOBMCC records will automatically be placed into an “awaiting initial join” status**

- **Once MOBMCC has been activated, members are “INIT JOINED” to Site Support Active Duty RUC**

CONCEPT OF MOBILIZATION/ACTIVATION

- **Site Support RUC will transfer members "TAD Excess" either to the unit MOBRUC, or directly to a Gaining Force Command (GFC) RUC**
  - **Members of units (Bn/Sqdn) deploying with a diary capability will be transferred to the MOBRUC**
  - **Members of units/dets (Co/Det) deploying without a diary capability will be transferred to a GFC RUC**
- **Either the Unit MOBRUC or GFC RUC will then attach member TAD EXCESS**

SEQUENCE OF EVENTS

1. JCS directs execution of an OPLAN/TPFDD and/or a Request for Forces (RFF)/Deployment Order (DepO) involving MFR SMCR units

2. HQMC notifies MFR (G-3/5) of SMCR units and/or dets required/requested

3. MFR G-3/5 directs meeting of MFR DOT consisting of MFR & MSC reps

SEQUENCE OF EVENTS

4. MFR DOT drafts CMC Mobilization Order:

- Coordinates Activation Date
- Lists units/dets to be mobilized by MOBMCC
  - If Det is required, MFR G-1 requests CMC (MI) create new MOBMCC
  - Once CMC (MI) creates MOBMCC, MFR G-1 directs unit to begin populating the MOBMCC with required personnel

5. MFR DOT drafts CMFR Activation Order:

- Directs the activation of units/dets, & specifies a report/activation date
- Provides basic admin, log, compt, PAO & family readiness guidance

SEQUENCE OF EVENTS

6. HQMC releases CMC Mobilization Order to COMMARFORRES & GFC

7. MFR releases COMMARFORRES Activation Order to appropriate unit(s)

8. MFR submits PERSTAT numbers to HQMC for Congressional notification

SEQUENCE OF EVENTS

9. MFR G-1/G-5 coordinates activation of NavyReserve Program 9 (NRP-9)

10. SMCR members begin minimum 72 Hr mandatory delay period effective date of Mobilization:

N-Day	N+1	N+2	N+3	N+4	N+5
Unit Recall Formation	Delay	Delay	Delay	SMCR's Rpt NLT 2359	1st

SEQUENCE OF EVENTS

11. Site Support initiates TAD Orders for AC/AR Personnel deploying w/ Unit

12. MFR submits updated PERSTAT number to HQMC for JCS J-1 PERSTAT

13. Once unit has “cleansed” MOBMCC, unit report readiness to activate to COMMARFORRES (G1)

SEQUENCE OF EVENTS

14. COMMARFORRES releases activation message to HQMC and COMMARFORLANT:

- Official request to HQMC (MI) activate MOBMCC
- Effective time/date of activation will be 0001 of report date
- CHOPS unit to Combatant Command Authority (COCOM) of USJFCOM. (COMMARFORLANT exercises command for USJFCOM)

GENERAL POLICIES

- **ADVANCE PARTY ACTIVATION**
  - **Authorized to activated Advance Party (prior to Unit activation date) for Units/Dets specifically ID on CMC Mob Order IOT support pre-deployment requirements**
  - **INDIVIDUALLY activated per para 110405.3 of the MCTFSPRIM**
  - **Ensure each Marine receives 72hr Mandatory Delay in reporting from date of notification to date of activation**

GENERAL POLICIES

- **<u>All</u> members with a MOBMCC ordered to activate will be activated, unless they are assigned an invalid RECSTAT/STRENGTH CAT/DU LIMIT CODE**
  - **RECSTAT/STRENGTH CAT/DU LIMIT Codes are assigned per MCTFSCODESMAN and CMC/COMMARFORRES policy**

GENERAL POLICIES

- **MFR G-1 must approve activation of any members not activated with the unit/det (i.e, after the report/activation date)**
  - **N/A to Members granted a Delay in reporting**

- **COMMARFORRES G-1 is approving authority for early deactivation of any member if the unit/det is not in the process of demobilizing**

GENERAL POLICIES

- **Per current regulations, members may only serve on TITLE 10 12302 Orders for a total of 24 "cumulative" months.**

- **Members not having 12 months remaining time to serve under TITLE 10 12302 Orders must volunteer to serve all remaining time under TITLE 10 12301D Orders IOT meet the required 12 month activation period.**

GENERAL POLICIES

- **Benefits and protection a Marine has while serving under 12301D Orders are unchanged from those benefits and protection a Marine is entitled to while serving under 12302 Orders (i.e. Pay and allowances, rights, benefits, medical, dental, Reemployment, USERRA, etc.).**

GENERAL POLICIES

- **24 MONTHS CUMULATIVE ACTIVE DUTY UNDER TITLE 10 12302**
- **MFR & CMC (MI) roster of time spent as a KM w/ a Crisis Code of "9GF"**
  - **CMC (MI) Provides roster by RUC to be used for sourcing**
  - **CMC (MI) Provides second roster by RUC/MOBMCC to be used for verification and IOT Submit MOB STATUS CODE**
- **MOB STATUS CODE "LL"**
  - **Upon entering 3d year of activation**

GENERAL POLICIES

- **STOP-LOSS AUTHORITY**
  - **THERE IS NO STOP-LOSS AUTHORITY**
    - **Effective 31 Aug 03, Stop-Loss Authority was rescinded**

GENERAL POLICIES

- **Non-Obligors request to drop to IRR**
  - **If requested prior to activation date, member must be transferred**
  - **After DATE OF ACTIVATION, IRR transfers for Non-Obligors will be not be processed until the member's deactivation**
  - **Mandatory Stop Date has no bearing on activation**

ASSIGNMENT/ACTIVATION POLICIES

- **WMs in Restricted Units**
  - **Will be activated, but will not deploy with the restricted unit**
  - **WMs will be assigned TAD Excess to the Site Support Staff and will be considered available for assignment as may be required to another mobilized/activated non-restricted unit.**

MISCELLANEOUS GUIDANCE/PROCEDURES

- **Routine & Meritorious Promotions**
  - **Reserve promotion procedures remain in effect even after mobilization/activation**
  - **Meritorious promotions quotas will continue to be allotted for activated units after activation, & processed per parent SMCR chain**

- **Special Selection Boards**
  - **Applications for will be processed via parent SMCR chain**
  - **If selected, CMFR will coordinate members attendance and subsequent activation status with GFC.**

MISCELLANEOUS GUIDANCE/PROCEDURES

- **Awards**
  - **Award recommendations will be processed via the GFC**
  - **Only award recommendations for Site Support/PWST will be adjudicated by MSCs and CMFR**
- **Fitness Reports ****
  - **Complete AR reports as annually required**
  - **Complete DC reports upon deactivation**

MISCELLANEOUS GUIDANCE/PROCEDURES

- **Separation & Humanitarian PTAD Actions**
  - **Will be processed via GFC**
  - **Will be submitted IAW the ACTS Manual**
  - **CMC (Ms Hill) will approve up to 3 mo PTAD**
  - **CMC (Ms Hill) will notify MFR of any deactivation requirements for HUMS reasons.**

SITE SUPPORT INIT JOIN REQUIREMENTS

- "Initial Join"
  - Submitted by Site Support AcDu RUC (INIT JOIN - Not Join for Du)
  - May be submitted on Activation Date
- Action Date
  - Join Action date must equal date of Activation
- EAS automatic w/ mass activation
- Crisis Code

SITE SUPPORT INIT JOIN REQUIREMENTS

- Updated NAVMC 10922
- Ensure Dependent ID Cards are issued
- PersTempo
  - Effective date of Activation (not commuting home)
  - Effective date of Deployment (AcDu & commuters)
- Submit all Pay & Entitlements
- Audit the CRCR

GFC AWARENESS

- **GFC MUST BE AWARE OF RESERVE SPECIFIC ISSUES**
  - **ANNIVERSARY AUDITS**
  - **RESERVE PROMOTIONS**
  - **SMCR MEDAL CRIERIA**
- **MISSO 16/17 ASSISTANCE**

MISCELLANEOUS GUIDANCE/PROCEDURES

- **Mobilization Status Codes**
  - **'00' (NONE) to remove erroneous Mobilization Status Codes**
  - **Newest Codes: "LL" = 3d Year Volunteer**

    "GG" = Medically Unfit
  - **Mobilization Status Codes are avail through the Prim On Line**
    - **http://www.missa.manpower.usmc.mil/media/prim/chapter11.pdf**

ASSIGNMENT/ACTIVATION POLICIES

- **Unsatisfactory Participants Reporting for Activation**
  - **Activate all that report**
  - **UnsatPats possessing a StrengthCat Code of “X” – Change StrengthCat code and activate**
  - **Clean your RUCs for UnsatPats – StrengthCat of “X” must be resident in MCTFS.**

ASSIGNMENT/ACTIVATION POLICIES

- **Members Failing to Report**
  - **Ensure Marine was properly notified!**
    - **Submit “Initial Join Entry”**
    - **IMMEDIATELY Submit “DROP DESERTION”**
      - **Action Date must equal Activation Date**
    - **Complete DDForm 553**
      - **Copy to MFR (G1/SJA)**
    - **31st day following activation**
      - **Distribute DDForm 553**